

Role: Self-Employed Tutor

Location: Flexible base at one of the SACC partners locations (in Glasgow, Edinburgh, Fife and Stirling) with hybrid working

Reporting To: SACC Manager

Rate: £2,500 per course

Organisation Profile:

The Scottish Alcohol Counselling Consortium (SACC) is a small, member-led organisation of councils on alcohol and local, voluntary alcohol and addiction support agencies. Our member organisations all provide alcohol counselling or one to one support as part of their services.

Our aim is to make a meaningful contribution to communities across Scotland – by improving counselling and support for individuals and families affected by alcohol and other addictions.

The post is currently hosted by Glasgow Council on Alcohol (GCA) and the successful candidate will be employed by them. GCA is a voluntary organisation working with individuals, families and communities to promote healthy, happy and resilient communities free from harm caused by alcohol, drug and mental health issues. GCA's mission is to provide evidence-based support to individuals, families and communities to improve health and wellbeing across Scotland.

Role:

SACC is looking to attract experienced tutors who are COSCA accredited as trainers to deliver SACC's bespoke Counselling People Towards Behaviour Change (CPTBC) course.

CPTBC is a 30-hour COSCA-accredited course usually delivered over 8 weeks. The delivery is split between 70% in-person delivery and 30% online delivery. For more information, please see our website: <https://www.scotacc.org/training/>.

SACC would guarantee at least one course delivery per annum, delivery location can be negotiated.

- **Flat fee per course for all aspects of delivery & marking: £2,500**
- Zoom use included on SACC Zoom account
- CDP access

SACC adheres to the COSCA ethical framework for good practice in counselling, psychotherapy, and counselling skills. We also ensure that all trainers employed by SACC are members of COSCA and suitably qualified.

Additionally, the individual will be required to hold a PVG registration and have personal liability insurance.

To apply, please submit a CV and covering letter to Michaela Zemachova, SACC Manager, michaela@scotacc.org

Appointment Timetable

The table below shows the key milestones during the appointment process:

STAGE IN PROCESS	TIMESCALE
Closing date for applications	Friday 28 th February 2025
Date of shortlist meeting to select candidates for Interview	Wednesday 5 th March 2025
Date of interviews	Monday 17 th March 2025 & Wednesday 19 th March 2025
Date for feedback for candidates selected for interview	Monday 24 th March 2025
Date of appointment	ASAP

N.B If you have not received an email inviting you to interview by 5pm on Friday 7th March 2025 your application has not been successful.

Entitlement to work

You must be legally entitled to work in the UK.

Postage

When submitting your CV and cover letter, please ensure it bears the correct value of postage as failure to do so may cause Royal Mail to delay your application thus causing you to miss the closing date. Applications sent by email must be received on the closing date. **Late applications will not be considered.**

Complaints

If you wish to make a personal complaint about any aspect of this recruitment process, you should contact in the first instance Lesley Ross, Chief Executive Officer.

GCA wants to meet the aims and commitments set out in our Equal Opportunities Policy. GCA needs your help and co-operation to enable us to do this, but filling in the form is voluntary. Please follow the below link:

<https://forms.office.com/e/jJExBevMfz>

